**ST JOHN’S WAY MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**

![MC900439612[1]]()

**PPG Meeting**

**Tuesday 25th April 2023**

**1:00 – 2:30pm on Microsoft Teams**

**AGENDA**

**\*** To help meetings go smoothly, please email queries and suggestions in advance to sjwpatient.group@nhs.net

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| 1. **Quorum count and overview of meeting from the Chair**

***(NB t****he quorum for all general meetings shall be 5 members)* | 1:00pm |
| 1. **Previous minutes**
* Last meeting on 16/02/2023

MS apologise unable to attend – no online access– will re-join us in the future | 1:05pm |
| 1. **Updates from the practice**
* **QOF (Quality Outcome Framework)**
* **Frequent attenders**
 | 1:10pm |
| 1. **PPG sign up sheet**
 | 1:20pm |
| 1. **PPG improvements to practice - Jan**
 | 1:30pm |
| 1. **Q&A with inhouse Pharmacist Dalmar**
 | 2:00pm |
| 1. **Agenda Item - suggestions for next meeting**

*If you want to make suggestions please write these down on the form provided and hand items to Jan at the meeting* | 2:25pm |
| 1. **Dates and Chair for next PPG meetings**

**Next SJW PPG meetings – to be confirmed at the meeting** | ***Meeting ends at 2:30pm*** |