**ST JOHN’S WAY MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**



**PPG Meeting**

**Tuesday 25th April 2023**

**1:00 – 2:30pm on Microsoft Teams**

**AGENDA**

**\*** To help meetings go smoothly, please email queries and suggestions in advance to [sjwpatient.group@nhs.net](mailto:sjwpatient.group@nhs.net)

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| 1. **Quorum count and overview of meeting from the Chair**   ***(NB t****he quorum for all general meetings shall be 5 members)* | 1:00pm |
| 1. **Previous minutes**  * Last meeting on 16/02/2023   MS apologise unable to attend – no online access– will re-join us in the future | 1:05pm |
| 1. **Updates from the practice**  * **QOF (Quality Outcome Framework)** * **Frequent attenders** | 1:10pm |
| 1. **PPG sign up sheet** | 1:20pm |
| 1. **PPG improvements to practice - Jan** | 1:30pm |
| 1. **Q&A with inhouse Pharmacist Dalmar** | 2:00pm |
| 1. **Agenda Item - suggestions for next meeting**   *If you want to make suggestions please write these down on the form provided and hand items to Jan at the meeting* | 2:25pm |
| 1. **Dates and Chair for next PPG meetings**   **Next SJW PPG meetings – to be confirmed at the meeting** | ***Meeting ends at 2:30pm*** |