**ST JOHN’S WAY MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**



**PPG Meeting**

**Thursday 10th September 2020**

**1:00 – 2:30pm on zoom**

**AGENDA**

**\*** To help meetings go smoothly, please email queries and suggestions in advance to [sjwpatient.group@nhs.net](mailto:sjwpatient.group@nhs.net)

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| 1. **Quorum count and overview of AGM from the Chair**   ***(NB t****he quorum for all general meetings shall be 5 members)* | 1pm |
| 1. **Previous minutes**  * Last meeting on 25/09/2019 * MS apologise unable to attend – no access to zoom – will re-join us in the future | 1:05pm |
| 1. **Changes to GP practice during Covid – Jan to talk** | 1:15pm |
| 1. **PPG to give feedback on Covid experience and changes to practice** | 1:25pm |
| 1. **The Officers’ Reports**   A) Chair  B) Secretary  C) Treasurer  D) Other announcements | 1:40pm |
| 1. **Appointment of Officers**   A) Current Officers  B) Nominations for Chair, Treasurer and Secretary *NB please use nomination form attached with this agenda*  C) Voting if more than two nominations for each position | 1:50pm |
| 1. **Wellbeing projects –**   A) Gardening group  B) Singing group | 2:05pm |
| 1. **Agenda Item - suggestions for next meeting**   *If you want to make suggestions please write these down on the form provided and hand items to Jan at the meeting* | 2:15pm |
| 1. **Dates and Chair for next PPG meetings**   **Next SJW PPG meetings – to be confirmed at the meeting** | 2:25pm  ***Meeting ends at 2:30pm*** |